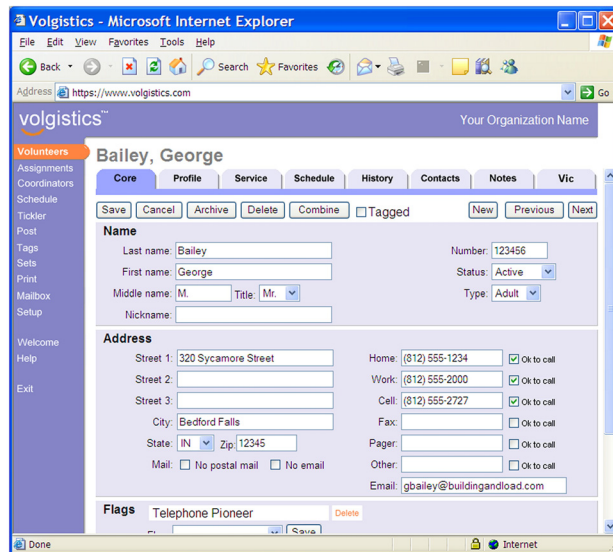


# Easier for you, better for volunteers.

Introducing **volgistics**<sup>™</sup>

The new online system for recruiting, tracking, and coordinating volunteers from the makers of *VolunteerWorks*<sup>™</sup>. Volgistics is a hosted database system for people who lead volunteer programs in organizations of all kinds and sizes.



Tour, free trial, and pricing at [www.volgistics.com](http://www.volgistics.com)

## Anywhere, anytime

Access your volunteer information anywhere, anytime from any Internet connected computer: at work, at home, from remote offices, or on the road.

## No software hassles

Free yourself from software installation and maintenance chores. Volgistics works through any popular web browser so there's no need for I.S. department support. Updates and daily backups are automatic.

## Online features for volunteers

Recruit and interact with volunteers online. Post online application forms and opportunity lists; let volunteers check their schedules; post their hours; and more: all through your own web site.

## Safe and secure

Volgistics uses the same level of security as on-line banking, and its own secure data center to keep your information safe.

## Multi-site capable

Use Volgistics at one site, or hundreds. Operators at each site see just the volunteers for their site. Headquarters sets the standards for all sites.

[www.volgistics.com](http://www.volgistics.com)

© 2006 Volgistics LLC

**volgistics**<sup>™</sup>

## Core volunteer records

Create new volunteer records manually, or receive data automatically from online volunteer application forms. A simple and logical tab format makes it easy to track core data such as name and address; phone numbers and email addresses; availability; skills and interests; emergency contacts; key dates; group associations; and more.

## Volunteer service

You get powerful features for gathering and reporting volunteer service information. Use the optional VicTouch or VicNet features to collect volunteer service information and eliminate manual hour recordkeeping, or collect hours manually and then use the Post feature to enter and verify data rapidly; easily view volunteer service history; track merit hours; track the value of volunteer service; track service measures other than hours; and much more.

## Assignments

Organize volunteer assignments by department, location, program, or site; keep volunteer assignment histories; track job descriptions and other assignment information; match volunteers to assignments, or assignments to volunteers; easily view or print volunteer lists for individual assignments; email volunteers according to assignment; and more.

## Schedules

Schedule one-time or ongoing volunteers for duty; build schedule openings and then fill openings as volunteers sign-up; view or print schedules in a monthly or daily format, and by volunteer, site, place, assignment, coordinator, or overall; track substitutes; coordinators can manage their own schedules through VicNet.

## Checklists

Track the steps volunteers must take to become and remain active, such as application forms; background or reference checks; health screenings; and training; See instantly who needs to complete a step; and which steps individual volunteers have or have not completed, and when.

## Recognition

Simply setup your recognition criteria and let Volgistics do the rest. See who is ready to receive any award and easily print award eligibility lists.

## Reports

Produce a variety of useful reports as Adobe PDF files (which you may print using virtually any printer), or Microsoft® Excel spreadsheet files (to further edit and optionally print). Reports include volunteer lists; service summary reports; service detail reports; name tags; mailing labels; and others.

Sample Organization Name				
Volunteer List Sample Agency Name				
Volunteer	Status	Address	Flags	Life Hours
Apple, Tom	Active	1876 Howell Avenue Bedford Falls, IN 12345	Telephone Pioneer	2,365.00
Bailey, Harry	Active	2454 Elm Street Bedford Falls, IN 12345	Regular	2,668.15
Bailey, Mary	Active	320 Sycamore Bedford Falls, IN 12345		2,112.10
Beland, Elizabeth	Active	819 Elm Street Pittsford, NY 14102	Regular	1,504.20
Bernegjn, Kaelia	Active	812 1st Avenue Bedford Falls, IN 12345		1,419.00
Blok, Violet	Active	800 w 2nd st Bedford Falls, IN 12345		0.00
Cakert, Bert	Inactive	120 Elm Street Bedford Falls, IN 12345	Regular Telephone Pioneer	150.15
Clark, Janice	Active	1818 Marner Drive Bedford Falls, IN 12345		2,661.55
Clark, Kevin	Active	7022 Second Avenue Mt. Pleasant, IN 36201		2,493.37
Dakin, Ruth	Active	6712 Oak Street Bedford Falls, IN 12345		2,068.35
Dicker, Elizabeth	Active	23876 Sunset Blvd. Mt. Pleasant, IN 36201		3,472.57
Edgerton, Giuseppina	Active	1791 Maple Street Bedford Falls, IN 12345	Regular	1,549.05
Flynn, Violet	Active	281 Maple Street Bedford Falls, IN 12345	Regular RD/VP	1,936.40
Garcia, Jackie	Active	3299 1st Street Bedford Falls, IN 12345	RD/VP Telephone Pioneer	2,105.25
Green, Harriet	Active	817 South Street North Bedford, IN 12344		1,532.30
Henderson, Mary	Active	618 12th Avenue Bedford Falls, IN 12345	Telephone Pioneer	1,430.05

## Sample report

## Customize

Adaptable to the needs of volunteer programs of different types and sizes. Structure your database to the way you work; customize individual fields and drop-down lists; tailor system rights for individual system operators; design your own checklists and recognition programs; and much more.

## Support

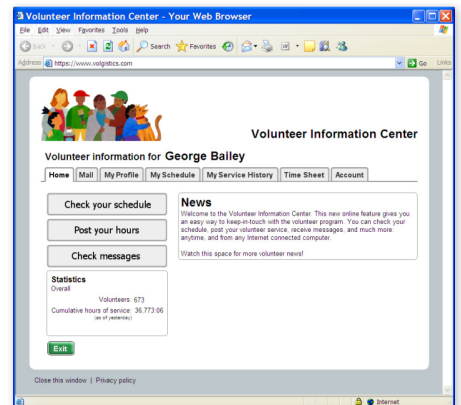
Volgistics comes with online support at **no additional cost**, and it never expires. Online support includes an indexed and searchable help topic database and audio-visual tours on performing common tasks. You can make online help inquiries anytime.

[www.volgistics.com](http://www.volgistics.com)

© 2006 Volgistics LLC

## VicNet

Involve current and prospective volunteers online. Let volunteers view and manage their schedules; check their service records; or update their email address, contact information, or skills; receive messages from the volunteer office; and more: all online.



## VicNet

## VicTouch

If volunteers serve on-site they can sign-in and out using VicTouch at a touch screen station or kiosk. Volunteer hour records go directly into your Volgistics database, eliminating manual hour record keeping and giving you the ability to know who's on-site, when.

**Enter your volunteer PIN number**

Enter your volunteer ID number using the keypad buttons, and then touch the Continue button.

1	2	3	
4	5	6	
7	8	9	← Backspace
*	0	#	Continue
			Cancel

## VicTouch

## Get started

Just sign-up for a free trial and then start tracking!

1. Visit [www.volgistics.com](http://www.volgistics.com)
2. Sign-up for a free trial account
3. You'll receive your account number and start-up instructions by email